SEPTEMBER 5, 2023

PUBLIC HEARING Parking restrictions Floral Ave. 5:30 pm called to order by Mayor Ronald Dievendorf. It was discussed to eliminate parking on the east side of Floral Avenue from Moyer Street to the Boiling Pot for concern of emergency services not being able to access the creek in the event of an emergency. No public comment. Motion by Peter Lyden and seconded by Eddie Watt to close public hearing. All were in favor. Hearing adjourned 5:39 pm.

PUBLIC HEARING Short Term Rental Law 6:00 pm called to order by Mayor Ronald Dievendorf. Short term rental application reviewed. Discussion ensued regarding impact on neighbors, parking, quiet time, length of permit, and fee to charge. Added to board meeting agenda. Motion by Peter Lyden and seconded by Eddie Watt to close public hearing. All were in favor. Hearing adjourned 6:20 pm.

MONTHLY MEETING Called to order by Mayor Dievendorf at 6:30pm. In attendance were Trustees Jones, Lyden, Watt and Stetin. Also present were Sandra Ward, Deputy Clerk, Jerry Ward, Project Manager, Frank Nestle, Superintendent DPW/Water/Fire Chief, WWTP, Peter Briele, Superintendent and several village residents.

PLEDGE OF ALLEGIANCE recited.

CORRESPONDENCE: None

Joseph Santangelo, CEO Arkell Hall Foundation informed the Village Board and public that they are considering building a community activity center between St. Mary’s Health Center and Arkell Hall Museum. The plans have not yet been determined and requested that any questions or concerns be directed to him.

David Jordan, Executive Director of Montgomery County Office for Aging spoke to raise awareness of the services provided. Pamphlets provided for distribution at Village Office. Mrs. Joan Cimino, OAF Board Member in attendance.

Montgomery County has approved $12,000 for the Greenman-Petersen, Inc (GPI) Dummy Light Evaluation and Application for Replacement to NYDOT which will be starting soon and reviewed by the board to determine the next course of action.

PUBLIC COMMENT: Alyson Kretser, President of Canajoharie Little League thanked the village and employees for their support as the league had a successful year.

Teresa Borges, village resident and property owner offered her assistance with the short term rental planning and application process.

ADDITIONS TO AGENDA:

Vote on No Parking on East Side of Floral Avenue. Motion by Peter Lyden, seconded by Eddie Watt. All were in favor. Motion carried.

Vote on Update Village newspaper to The Daily Gazette. Motion by Peter Lyden, seconded by Eddie Watt. All were in favor. Motion carried.

Shared Services-Montgomery County officials and surrounding three villages met to open lines of communication to look into sharing services which was well received by all who attended.

Downtown Revitalization Initiative (DRI)-Eddie Watt explained that he was working on submitting an application for a $10 Million grant for funding to revitalize the downtown. Office hours available to public for any questions. Surveys also available to anyone wishing to express what they’d like the funding to be used for. Application needs to be submitted by September 28, 2023.

58 Otsego Street Cleanup-Discussion was had about approaching the County to have them return the property to the Village. Motion made by Eddie Watt and seconded by Peter to submit request. All were in favor. Motion carried.

APPROVAL OF MINUTES: Mayor Dievendorf inquired if there were any corrections necessary to the prior months meeting. None. Trustee Watt made motion to approve the August 8, 2023 minutes. Seconded by Trustee Lyden. All were in favor. Motion carried.

VETERANS HONOR FLAGS: Trustee Stetin advised that the program was in full swing with a Kickoff scheduled for September 11th, 2023.

PLANNING BOARD:

Short-term rental law due to the questions raised about procedures, fees to charge, renewal term, and impact on neighbors (parking and quiet times) Tabling until next board meeting.

RESIGNATION OF JUSTICE: Mayor Dievendorf advised that he had received an email from Justice CJ Jones indicating he would be resigning as judge effective September 6, 2023 as he had accepted a position as a school resource officer with the Village of Dolgeville effective September 7, 2023.

DEPARTMENT REPORTS-AUGUST

DPW: Frank Nestle

Water break Burch Street-transmission line; brush and buckets pickup completed twice; equipment is being prepped for spring/summer sweeper has been repaired; cleaned Wintergreen Park daily; mowing/trimming on going; assisted water dept with filling of new water tank; assisted with paving Cliff Street and Maple Ave; repaired two service valves; assisted with sewer study; brush hog Wintergreen Park and Old Tower; sweeping streets as sweeper is repaired.

WATER DEPARTMENT: Frank Nestle Several UDig mark outs; monthly reports completed; mowing/trimming; assisted DPW with paving; prepared water meter heads to go out for warranty work;water break Burch Street- transmission line; assisted with sewer study; boil water issued due to Burch St break; filled new water tank. Sent out samples that came back negative for bacteria.

WASTE WATER- Peter Briele Facility totals, tracking and sales: Electric Usage = 48,800 Kwhs; Gas usage = 0; Village water usage = 273,200 Gallons; Monthly Chlorine usage = 565 Gallons (Effluent disinfection May, 1 – Oct 31); Polymer usage = 50 lbs. = 1 bag.; Monthly Revenue from MCSD # 1 for July 2023 = $ 1,680; Total Revenue for fiscal year (2023/2024) = $ 2,940; Monthly Revenue from Montgomery County Leachate for August 2023 = $1,937;Total Revenue for fiscal year 2023/24 = $ 9,308; Monthly Revenue from Green Pine Septic Disposal for August 2023= $ 580;Total revenue for fiscal year 2023/2024 = $ 1,810; Monthly Revenue from Fred’s Septic Disposal for August 2023 = $150; Total revenue for fiscal year 2023/2024 = $ 900; Stocking Stalls Septic Disposal for August 2023 = $ 2,085; Total revenue for fiscal year 2023/2024 = $ 2,685; Total Revenue for fiscal year 2023/2024 to date = Leachate + Septic + MCSD#1 Sludge = $17,643; Roses Brands surcharge for July, 2023 = $ 556.21; Total revenue for fiscal year 2023/24 = $ 1,192.78

Labor – 477.75 hrs: OT. 7 Hrs. Holiday lab work and plant inspections; wet weather conditions; call ins; Sick 35.5 hrs; Vacation 56 hrs; Personal 0 hrs; Birthday 0 hours; Holiday 0 hrs; Jury Duty 0.0 hrs; Floating holiday 0 hrs; Comp/Flex time earned 10.25 hrs. Comp/Flex time used 0 hours;

WWTP work completed August 1st – August 31st 2023.

Primary Clarifier #1 – Made adjustments and the Flight system is now operating correctly. The clarifier is back on line and the annual maintenance is complete.

Primary Clarifier #2 – Emptied, cleaned, and performed annual maintenance. Wear shoes were flipped or replaced, slight adjustment to flight system, greased bearings, Re attached slides to the bottom of the tank for proper flight system alignment and operation. The annual maintenance is complete and the clarifier is back online.

Chemical pump system – Replaced pump #3 with the new spare pump we’ve had since the upgrade 8 years ago. Ordered but waiting for parts to rebuild the other 2 pumps and the pump we took out of service. A service tech will then be scheduled to fix the rest of the components not operating correctly. Slow process, but necessary.

Final Contact tank # 1 – Emptied, cleaned and put back in service.

Final Contact tank #2 – Emptied, cleaned and put back in service.

Assisted DPW with milling, flagging for Phase 2 camera of sewers, and water breaks as needed.

Automatic polymer batching unit – Cleaned, inspected and serviced the unit and placed back in service.

Sludge Dewatering press – Had the 3 belts replaced. Starting to rip, and they lasted over 5 years.

Found downstairs of main building flooded. Found a 2 inch hot water line near the ceiling leaking. Turned hot water off, bought new sewer bags and used them to get the drain working in the floor again. Once dried, Mattice came and repaired the leaking pipe. The hot water is restored to the building with no leaks.

Purchased and installed new handle/valve on the 3rd floor toilet.

Equalization tank #2 – This tank has the filter press residual water going to it where it then goes to the drain back to the head-works of the WWTP. The build up of sludge and growth obstructed the drain to flow. Roosevelt’s lowered our Kubota BX tractor with loader in the tank. We used that to move and stack the sludge where the back hoe could remove it into our Dump truck. The tank is now empty and drain operation free so we can operate our sludge press again.

Performed preventive maintenance on the blowers. Bearings were greased, air filters changed, compressor oils were changed, cleaned and inspected each unit for proper operation and placed them back online as the maintenance was completed.

Lab – We use a spectrophotometer to read our chlorine samples. The unit malfunctioned. Parts could no longer be obtained as it was from 1994 and obsolete. The unit was replaced with a new spectrophotometer capable of testing more contaminants than the old spectrophotometer but for a fraction of the price. Thank you to the Water Department for loaning us a meter so we could test our chlorine levels twice per day as required by NYSDEC.

Mow and trim WWTP grounds; Hose and clean secondary weirs weekly; Completed and submitted monthly invoices and reports; received the results of our annual proficiency tests for our lab. We passed all of them.

Gas line repair at WWTP – Dig safe called: scheduled digging to repair the line on Wednesday September 6th and will keep updated on our progress.

FIRE DEPARTMENT- Frank Nestle

Jonathan Ward, 1st Assistant Chief spoke of the need for a fee to curb the amount of false alarm calls to residences or businesses who fail to properly maintain their fire alarm systems which cause repeated unnecessary responses by the fire department. Motion by Trustee Watt and seconded by Trustee Lyden for PUBLIC HEARING October 3, 2023 at 6:15PM.

POLICE DEPARTMENT: Chief Raymond Renzi

Throughout this month I have transitioned well into the Chiefs position thanks to Chief MacFadden. He is going to stay on our payroll as a part time Sergeant. This will add an additional layer of supervision for patrol. This will further allow for a supervisor to be local if I decide to ever go out of the area.

I have been attempting to hire part time officers since we are at a personnel deficit as Darya Don has left us as a full time officer. Open shifts have been primarily filled by full timers as the current part time employees have not been available. I’m anticipating returned background packets from two STJPD officers, and one APD officer. With the new understanding that they will have to work a minimum of two shifts a month if applicable to stay on payroll.

There is one new prospect for the new full time position. He will begin his phase 2 academy at the end of September. An additional part time employee prospect may be joining him at the academy as well and is pending background investigation.

Car 121’s battery was replaced with an upgraded one as the previous one was dead. This was covered under warrantee and at no cost. I have been driving 121 primarily in attempt to avoid reoccurring issues with the battery, and give a break to the new 114.

Department laptop was purchased for officers to use when away at trainings, meetings, or to temporarily take come if work needs to be performed using it.

Car 114 was involved in an MVA and is currently under repair. No major damage incurred during this incident.

CODE ENFORCEMENT-Cliff Dorrough

10 Building permits issued. 4 Certificate of Completions issued.

PROJECT MANAGER-Jerry Ward

Sewer Study Phase 2: Cleaning and camera work completed as of 8/31; several trouble spots identified. Heavy mineral deposits noted on most sections looked at on east hill. Several cracked and partially collapsed sections were located and documented.   Next step is SHPO sign-off and SEQR to be completed by December as well as Completing Income survey.

Thanked all departments who provided traffic control while the study was in progress.

Mudd Road: Client Authorization Form provided for Contract scope (requires board approval and Mayor’s signature.) Colliers Engineering and design estimate approx. 20 hours to review the information as well as a site visit. Once completed they will make recommendations on work needed at the site.

Street Lighting WWTP lighting, heating and cooling: I signed the substantial completion form with the board's approval. This starts the warrantees on all equipment and improvements. Met with Amanda Kaier the Clean energy Communities Coordinator for Mohawk Valley Economic Development District 1. A reimbursement to will be sent to the village, which hopefully will be used to fund the 2-year maintenance contract for the new streetlights throughout the Village.  Training will be completed on the water sensors at the mouth of the Canajoharie Creek as well as Errigo Creek. The sensors will provide the village and emergency responders' real time information on creek and river levels.

Water Line/Tank Project: Tank filled and tested. This portion is almost complete.  Next comes drainage improvements at Smith street reservoir, as well as improvements on swail ditch and catch basins on Smith Street to ensure the water run-off will not affect downstream areas.

Wintergreen Park Project: Met with Prime Engineering to tweak bathroom design as well as inspect electrical service to ensure it will meet the needs of the improvements.  Design is still at 30% and I did have a discussion with the County over the funding and progress. The Board can handle questions (if any) from the public.

Paving: Due to staffing, assisted with paving work when needed.

Errigo Creek/Orchard Street Culvert Replacement: Project has been completed as well as restoration work.

Shared services/Consolidation meeting: Attended meeting with surrounding villages as well as State, County and local officials over possible shared services and consolidation study that could be conducted in the future.

PARK COMMISSION- Peter Douglass, Chairman not in attendance.

No report given.

TRANSFERS: N/A

APPROVAL OF ABSTRACTS:

 DATE GENERAL WATER SEWER WATER PROJECT

08/04/23 $35828.63 $10074.22 $ 5287.28 N/A

08/09/23 $43265.23 $ 718.84 $12196.04 N/A

08/22/23 $16032.39 $14590.87 $ 2060.17 N/A

08/31/23 $ 5833.53 $ 3368.10 $ 8162.16 $3892.71

**Trustee Watt made the MOTION to approve the abstracts completed in August. Seconded by Trustee Lyden. All in favor, motion carried.**

Trustee Watt made the MOTION to adjourn to Executive Session to discuss personnel, seconded by Trustee Lyden. All in favor, motion carried.

Respectfully Submitted,

Sandra Ward, Deputy Clerk

Executive Session:

Put fourth Nicholas Beevers as new prospect for hire as a full time employee granted he passes the rest of the academy.

Introduce contractual idea in attempt to slow the revolving door of employees through the PD.

Sniper training for swat team to stay up to date and keep practice. Only after we have full staffing once again. This will allow for me to hold a sniper school in the near future.

AGENDA & MINUTES Saturday, September 23, 2023 12:00 pm-3:00 pm

DOWNTOWN REVITALIZATION INITIATIVE Listening Session

* Call to Order
* Pledge of Allegiance
* Trustee Edward Watt and Trustee Peter Lyden
* Grant stakeholders
* Adjournment

Meeting called to order at 12:00 pm by Mayor Dievendorf, Trustees present: Peter Lyden, Bill Jones and Edward Watt. Trustee Stetin were excused.

Trustee Watt explained the Downtown Revitalization Initiative grant process and the eighteen stakeholders encompassed by the grant. The Village will be submitting about $17 million projects- New York State will chose what projects to fund for a total possible $10 million.

Shelley Robert, Sheldon Roberts and cannabis-business veteran Michael Dundas represented stakeholder E29 Labs. Mr. Dundas indicated that New York State is finally issuing and accepting applications for the facility to be built at E29 property.

Shirley Manzer, president of the VanAlstyne Homestead organization, told of the Homestead foundation needs in the DRI grant.

Suzan Friedlander, Director and Chief Curator, Arkell Museum, spoke about the museum needs in the grant.

Several interested community residents stopped in to peruse the DRI Grant documents and talk to the stakeholders and the grant writers, Eddie and Peter.

Trustee Peter Lyden moved to close the meeting at 3:10; Trustee Ed Watt seconded, the motion was approved.

Ronald O. Dievendorf, Mayor